

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



September 20, 2002

**COUNTY FISCAL LETTER (CFL) NO. 02/03 - 24**

TO: ALL COUNTY WELFARE FISCAL OFFICERS  
ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY ADOPTIONS SUPERVISORS

SUBJECT: FISCAL YEAR (FY) 2002/03 ALLOCATION FOR ADOPTIONS  
PROGRAM - BASIC COSTS - INCLUDING FEDERAL ADOPTION  
INCENTIVE FUNDS

The purpose of this letter is to provide counties with their Adoptions Program - Basic Costs Allocation for Fiscal Year (FY) 2002/03. Due to fiscal constraints and limited resources in the State General Fund (SGF), funding for the Adoptions Program was reduced by \$3,000,000 in the Budget Act of 2002. A total of \$64,951,000 in funds was approved, of which \$32,350,000 is SGF. In addition, \$8,404,000 of the above total is Federal Adoption Incentive Funds, available to those counties providing basic adoptive services.

To budget the actual unit cost for adoptions case workers for FY 2002/03, the total program costs from the County Expense Claims (CEC) for the calendar year was divided by the number of actual Full Time Equivalents (FTEs) for each county for the same time period.

It should be noted that while the number of FTEs funded by counties is consistent with the prior year, there are fluctuations in individual county allocations from FY 2001/02 to FY 2002/03. These fluctuations are due to the updated unit cost developed using the above methodology.

Previously, Federal Adoption Incentive Funds were allocated to counties based upon the number of finalizations reported through the Adoption and Foster Care Analysis Reporting System (AFCARS) as the Federal Incentives for Post-Adoptive Services Program. This program was a three-year premise, in which final funds were allocated to counties per CFL 01/02-34 dated October 31, 2001, for services provided from October 1, 2001 – September 30, 2002. Federal Adoption Incentive Funds received for Federal Fiscal Year (FFY) 2003 will be used in lieu of SGF to provide basic adoptive services and were distributed to counties based on their percent to total of the Adoption Program SGF amount for the budget year.

Adoptions program and staff development costs reported on the CEC will be charged to the Adoptions Program allocation as follows:

- 117 – Adoptions, Case Management
- 118 – Adoptions, Independent
- 123 – Adoptions, Federal Direct Costs
- 125 – Adoptions, Training

State Use Only (SUO) codes 690 and 691 will be used to insure that 100 percent of the Federal Adoption Incentive Funds are expended before counties can access their SGF allocation. The state share exceeding the allocation will be shifted to the county share using SUO Code 191.

Questions concerning the allocation methodology should be directed to your County Financial Analysis Bureau analyst at (916) 657-3806. Questions concerning the Adoptions Program should be directed to Maria Barriga of the Adoptions Policy Bureau at (916) 322-4228.

DOUGLAS D. PARK, Chief  
Financial Planning Branch

Attachment

c: CWDA

**Adoptions Basic Cost  
Allocation FY 2002/03**

<b>County</b>	<b>FY 2002/03 SGF Allocation</b>	<b>Federal Incentive Funds</b>	<b>Total</b>
ALAMEDA	\$1,119,422	\$292,459	\$1,411,881
ALPINE	\$0	\$0	\$0
AMADOR	\$0	\$0	\$0
BUTTE	\$0	\$0	\$0
CALAVERAS	\$0	\$0	\$0
COLUSA	\$0	\$0	\$0
CONTRA COSTA	\$1,035,304	\$264,726	\$1,300,030
DEL NORTE	\$0	\$0	\$0
EL DORADO	\$110,001	\$31,936	\$141,937
FRESNO	\$465,887	\$130,262	\$596,149
GLENN	\$0	\$0	\$0
HUMBOLDT	\$0	\$0	\$0
IMPERIAL	\$67,942	\$21,851	\$89,793
INYO	\$0	\$0	\$0
KERN	\$760,301	\$203,377	\$963,678
KINGS	\$0	\$0	\$0
LAKE	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0
LOS ANGELES	\$11,491,869	\$3,248,146	\$14,740,015
MADERA	\$0	\$0	\$0
MARIN	\$158,531	\$39,499	\$198,030
MARIPOSA	\$0	\$0	\$0
MENDOCINO	\$0	\$0	\$0
MERCED	\$155,296	\$52,105	\$207,401
MODOC	\$0	\$0	\$0
MONO	\$0	\$0	\$0
MONTEREY	\$394,709	\$99,167	\$493,876
NAPA	\$0	\$0	\$0
NEVADA	\$0	\$0	\$0
ORANGE	\$2,326,198	\$479,868	\$2,806,066
PLACER	\$122,942	\$39,499	\$162,441
PLUMAS	\$0	\$0	\$0
RIVERSIDE	\$1,161,481	\$294,980	\$1,456,461
SACRAMENTO	\$1,475,308	\$412,636	\$1,887,944
SAN BENITO	\$0	\$0	\$0
SAN BERNARDINO	\$1,572,367	\$368,936	\$1,941,303
SAN DIEGO	\$3,170,617	\$637,023	\$3,807,640
SAN FRANCISCO	\$1,381,483	\$268,088	\$1,649,571
SAN JOAQUIN	\$980,303	\$279,853	\$1,260,156
SAN LUIS OBISPO	\$359,121	\$123,539	\$482,660
SAN MATEO	\$795,890	\$177,324	\$973,214
SANTA BARBARA	\$213,531	\$56,307	\$269,838
SANTA CLARA	\$1,485,013	\$415,998	\$1,901,011
SANTA CRUZ	\$294,414	\$73,955	\$368,369
SHASTA	\$226,473	\$72,274	\$298,747
SIERRA	\$0	\$0	\$0
SISKIYOU	\$0	\$0	\$0
SOLANO	\$216,767	\$60,509	\$277,276
SONOMA	\$0	\$0	\$0
STANISLAUS	\$275,002	\$90,763	\$365,765
SUTTER	\$0	\$0	\$0
TEHAMA	\$0	\$0	\$0
TRINITY	\$0	\$0	\$0
TULARE	\$258,826	\$97,486	\$356,312
TUOLUMNE	\$0	\$0	\$0
VENTURA	\$275,002	\$71,434	\$346,436
YOLO	\$0	\$0	\$0
YUBA	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$32,350,000</b>	<b>\$8,404,000</b>	<b>\$40,754,000</b>